



Tribute to America's Fallen Foundation Inc.

Presents:

GoldStars Tribute Wall TM

A Traveling Memorial - Gulf, Iraq and Afghanistan Wars

SPONSOR APPLICATION FOR APPEARANCE

SPONSORING ORGANIZATION _____

EVENT CITY _____ STATE _____

DESIRED DATE _____ ALTERNATE DATE _____

SETUP LOCATION (Check One): OUTDOOR _____ INDOOR _____

CONTACT PERSON _____ TITLE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

CONTACT TELEPHONE _____

EMAIL _____

WEBSITE _____

SHIP TO ADDRESS (Required to resupply our crews)

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

ADDITIONAL ACTIVITIES PLANNED IN PROXIMITY OF THE EVENT
LOCATION:

(Include additional pages if necessary)

Please **PRINT, Complete, Sign and Mail in ORIGINAL** to:

Tribute to America's Fallen Foundation Inc.

522 River Chase

Hoschton, GA 30548

Attn: GoldStars Tribute Wall TM.



Tribute to America's Fallen Foundation Inc.

GOLDSTARS TRIBUTE WALL APPEARANCE CONTRACT

THIS IS A LEGALLY BINDING CONTRACT AND NOT SUBJECT TO CHANGES

NOTE: TTAFF is providing the GSTW as it's part of the event and is in NO WAY responsible for the site or conduct of the overall event. TTAFF and GSTW is NOT affiliated with or funded in any way by any Governmental Organizations

I. PARTIES TO THIS AGREEMENT

Tribute to America's Fallen Foundation Inc. (TTAFF)
in concert with the GoldStars Tribute Wall TM (GSTW)
AND

(SPONSOR) _____

OF _____ STATE _____

II. CONSIDERATIONS

In consideration of a payment of fees and other stipulations addressed herein, TTAFF will provide an appearance by "GoldStars Tribute Wall". Exhibits included are at Annex A.

III. FEES

Sponsor will pay TTAFF a fee of \$_____ US Dollars, Plus \$150.00 Crew Member Fee, paid according to the schedule and instruction attached at Annex B. Sponsor also agrees to pay a \$500 worker surety fee. Said fee will be refunded within 10 working days of the event ending, if required disassembly crew/volunteers is present on time and perform the take down in a suitable and timely manner. On time is defined as having a full crew of workers/volunteers within 30 minutes of the scheduled time set forth in Par. IX of this contract.

IV. HOLD HARMLESS

Sponsor shall indemnify and hold harmless TTAFF and it's agents, officers and employees from and against all claims, damages, losses and expenses arising out of or resulting from the performance of this agreement.

V. ACTS OF GOD

Should the appearance be prevented or delayed due to acts of Nature/God or other contingencies beyond the scope and control of TTAFF, appearance dates will be appropriately adjusted and rescheduled.

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VI. CANCELATION PROVISION

Either party, without cause, may terminate this agreement within 30 days of signing through a written notice. Sponsor deposit will be refunded within 10 business days after the written notice receipt date. Should Sponsor cancel or fail to execute the provisions of this contract after the initial 30 days, ALL monies paid to date will be forfeited to TTAFF.

VII. ADDITIONAL REQUIREMENTS

All additional requirements are listed at Annex C, (Requirements Rider) and Annexes A,B,C,D,E and F are incorporated by reference into this contract and will be strictly adhered to and enforced.

VIII. SCOPE OF AGREEMENT

This contract between TTAFF and Sponsor shall be binding upon the parties and represents the entire agreement between the parties. It shall be in effect from the date of signing through the last day of the event appearance.

IX. APPEARANCE DATES

Set Up Date ____/____/____ Time ____ ____ Take Down Date ____/____/____ Time ____ ____

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X. AUTHENTICATION BY SIGNATURE (Annex A,B,C,D,E and F Incorporated)

For TTAFF: _____ Date _____

Printed Name _____ Title _____

For the Sponsor: _____ Date _____

Printed Name _____ Title _____

**SPONSOR'S CENTRAL POINT OF CONTACT FOR ALL TTAFF
COORDINATION (POC)**

Printed Name _____ Phone Number _____

POC Email _____

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**BREACH OF CONTRACT CONDITIONS AND
CONSEQUENCES:**

Failure to adhere to ANY part of this contract will result in breach of contract. Should a breach of contract occur, TTAFF retains the right to:

- A. NOT appear at the scheduled appearance
- B. Retain ALL monies received for the scheduled appearance.
- C. NOT start setup of displays at the scheduled appearance.
- D. If at ANY point after setup, a breach of contract is observed by TTAFF staff, TTAFF will notify Sponsor at which point the Sponsor will have 1(one) Hour to rectify the situation. If Sponsor FAILS to rectify the situation, TTAFF withholds the right to disassemble displays and depart from the appearance.
- E. The Sponsor WILL be responsible for ANY and ALL costs incurred by TTAFF in the remedy process after a breach occurred. (ie. Labor costs, fees, rentals, penalties ETC)

SPONSOR SIGNATURE _____ DATE ___/___/_____

SPONSOR PRINT NAME _____ TITLE _____

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ANNEX A – TTAFF will provide:

1. The "GoldStars Tribute Wall" a Traveling Memorial Dedicated to the KIA during the Gulf War, Iraq War and Afghanistan War as well as paying tribute to the Gold Star families.
2. Other informational panels and additional appropriate exhibits of patriotic and military artifacts and memorabilia.
3. Electronic devices with Directory of Names Software to aid visitors in locating the name of KIA's.
4. Sales of Collectable merchandise saluting the GoldStars Tribute Wall TM, service in the military, Law Enforcement, Firefighters, and patriotism to America. Donation boxes to support the TTAFF mission will also be placed by the exhibits at locations determined by the TTAFF.
5. Continuous and ongoing support and assistance in the developing of the event. An event Coordinator will advise the Sponsor in developing and planning all elements of the event pertaining to the GSTW. Press Release Template, Predesigned Flyers, and all other relevant media items will be provided to the Sponsor. *(Sponsor will be responsible for reproducing and distribution of the flyers)*
6. Supervisory personnel for assembly and breakdown of all displays. **NOTE: TTAFF crew members will ONLY provide oversight and NOT perform the actual set up or breakdown. (See #5 Annex C).**
7. Site visit and site plan for placement of all exhibits and TTAFF items. (See Annex E)

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ANNEX B – PAYMENT SCHEDULE AND CONDITIONS:

Sponsorship can be made directly through the Tribute to America's Fallen Foundation Inc., an IRS certified 501 (c) 3 Non Profit Foundation. TTAFF is the soul proprietor and provider of the GoldStars Tribute Wall a Traveling Memorial Dedicated to those KIA during the Gulf, Iraq and Afghanistan Wars and their Gold Star Families.

APPEARANCE FEE is: \$ _____ PLUS \$ _____ Crew Member(s) Fee

PLUS \$500.00 Refundable worker Surety Fee, TOTAL CONTRACT: \$ _____

DEPOSIT: _____% OF CONTRACT PRICE DUE UPON CONTRACT SIGNING \$ _____
(Please ADD 5% when paying by credit card)

REMAINING BALANCE DUE: \$ _____ Due Date _____
Balance due 120 days before the event start date. (Please ADD 5% when paying by credit card)

ALL Invoices will be provided via Email. This Contract is NOT in effect and date of appearance is NOT confirmed until contract and FULL deposit are received by TTAFF.

WORKER SURETY FEE \$500 is DUE 45 days before the event start. Due Date _____
IF ASSEMBLY AND DISSASSEMBLY CREWS ARRIVE AND START ON TIME, AND PROVIDES SUITABLE WORK, THIS FEE WILL REFUNDED WITHIN 10 DAYS AFTER THE EVENT.

CREW MEMBER(S) FEE \$ _____ is DUE to TTAFF crew upon arrival.

Sponsor agrees to pay according to this specified schedule. Failure to make payments within 5 business days of the due dates stated in this document, is a breach of this contractual agreement and will cause the forfeiture of ALL monies paid to date and RELEASE the date to another venue.

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ANNEX C – RIDER, SPONSOR REQUIREMENTS:

1. TTAFF/GSTW personnel will deal ONLY with the person designated in this contract as the Specific Point of Contact for Coordination. POC must be available and responsive 24/7 via phone for the entirety of the event. All other persons contacting TTAFF/GSTW will be referred to the POC.
2. **Security MUST BE ON SITE 24/7** from exhibit setup until departure. One security supervisor must be on site continually. During the hours of darkness there must be an established continuous patrol of the exhibit area. Sponsor must provide point of contact for head of security to TTAFF. **Safety and Security of site and ALL TTAFF/GSTW exhibits the responsibility of the Sponsor while on the event site.**

IF Security is NOT provided by the Sponsor, TTAFF will provide security at \$50/Hr.

REQUIRED: Yes: _____ No: _____

3. **One Hotel Room** prepaid for the duration of the event. REQUIRED: Yes: __ No: __
 Check in the day of the scheduled setup _____ NA _____
 Checkout the day of the scheduled breakdown _____ NA _____

Hotel rooms MAY be required in the vicinity of escort beginning, depending upon times etc. TTAFF will provide list of staff that will be attending the event 30 days prior to event start date. Hotel rooms should be in close proximity to the event site and MUST provide Internet to the crew. Rooms are to be reserved and paid for under the name of each TTAFF crew member. TTAFF crew WILL NOT provide credit card information to the hotel, ID provided for identification purpose ONLY.

4. **A Suitable Site** for the Exhibits and supporting elements with public access 24 Hours per Day. Access to the Area MUST be FREE from admission charge unless TTAFF/GSTW will be part of a paid event and details have been disclosed to TTAFF in advance. **Event: FREE ____ PAID ____**
 The Site MUST be located in an area that is conducive to the atmosphere that the Tribute projects. The area should be reasonably controlled where visitors are present for the primary purpose of visiting the Tribute. Area MUST be handicapped accessible or alternative ways to transport the handicapped to and from the exhibit i.e. wheelchairs, golf carts, etc... See ANNEX E.

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ANNEX C (CONTINUED)

- 5. A Minimum of _____ workers, 18 years of age or older for setup and take down of the exhibits. Setup will take approximately 4.5 hours and breakdown approximately 3 hours. **THIS IS AN ABSOLUTE. IT MUST BE ADHERED TO.** Work will NOT begin until all workers are assembled and briefed. Workers must be prepared to begin at times specified above. NO equipment is required, however, gloves are highly recommended.
- 6. **Electricity** to run computers and operate support equipment **IS REQUIRED** Yes ____ No ____ and must be run to the approved location on site. TTAFF/GSTW requires 2(two), 110V outlets to run Audio/Video, Merchandise Tent/Trailer, and locator computers. **This MUST be onsite and operational when TTAFF/GSTW arrives at set up site.**
- 7. (OPTIONAL) **ESCORT** (motorcycle or vehicular) as the arrival part of the event. If escort is to be conducted it must be in accordance with **ANNEX F.**
- 8. (OPTIONAL) Park benches or chairs in front of the wall. Approximately 10 spread out facing the wall. Provides a place for visitors to sit and reflect at the wall and a resting place for the elderly.
- 9. **Staff** to keep the area clean and free of litter. Trash cans for litter control should be on site.
- 10. **Restroom** facilities /Porta-johns in proximity to the site.
- 11. A **proposed schedule** of events covering from escort arrival thru departure must be provided to TTAFF/GSTW event coordinator at least 30 days before event start date.
- 12. **Central Media speaker.** TTAFF/GSTW personnel are available for media events and interviews as arranged thru the event coordinator. Assistance will be provided as needed based on availability. Use of TTAFF/GSTW logos, images etc is controlled by the event coordinator and ALL use must be preapproved in writing. **SEE ANNEX D.**

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ANNEX C (CONTINUED)

13. (OPTIONAL) The GSTW is an emotional event and it might be prudent to have someone available to assist and console those experiencing the emotional challenge.

14. Other persons or items required to properly conduct the event. (As jointly determined)

15. The event must have a centralized focus that will enhance the tribute to America's Fallen Warriors and provide for the maximum number of visitors to the site. The focus of the event will be a Celebration of Freedom given to us by the men and women who are represented on the Tribute. It MUST be a reminder to all that "Freedom is NOT Free", therefore we MUST Honor our Heroes and their families. Event MUST be a community wide effort and should be all inclusive of the community members and organizations. The GSTW is NOT a war memorial and should be portrayed as only a tribute to America's Fallen and their family members.

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VERY IMPORTANT !!!

TTAFF/GSTW does NOT support reading of ALL names on the Tribute.
The focus should be on the local men and women who protect and defend our great country.

**THE GOLDSTARS TRIBUTE WALL is NOT the place for
Politics or Electioneering. PLEASE do NOT permit it to occur.
Thank you.**

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ANNEX E. – ACCEPTABLE SITE, SITE VISIT AND EXHIBIT LAYOUT:

Acceptable site:

The site itself needs to be at least L 100' x W 50' of FLAT LEVEL GROUND. Site can be either grass or asphalt. TTAFF WILL NOT SETUP WHERE BACK BRACES LAND ON CONCRETE. If event is held on asphalt, and drilling is required for bracing, the sponsor is responsible for any repairs.

Entire area MUST be lighted during hours of darkness.

For security and safety, if the Tribute MUST be setup un asphalt or cement, 30 filled sand bags must be provided at set up. Site MUST be accessible by truck and trailer. Accessibility will be determined by TTAFF during site visit.

Site Visit:

TTAFF/GSTW will also schedule and provide a site visit (either in person or via Google Earth and phone conference) for site and setup approval after signing the contract and deposit being received. Once site is determined acceptable, a site layout drawing will be made with Google Earth images and given to the sponsor by TTAFF. Site drawing will be used by crew for setup, however, crew may make minor modifications to allow for safety and security. TTAFF/GSTW has final approval of site and layout for assembly and presentation of the GoldStars Tribute Wall in a respectful and dignified manner, including placement of TTAFF donation boxes and location of TTAFF merchandise trailer/tent. Once site and layout are approved no changes are to be made.

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ANNEX E. (continued)

The GoldStars Tribute Wall:

A Traveling Memorial dedicated to the Fallen during the Gulf, Iraq and Afghanistan Wars. The memorial is a semicircle composed of 16 upright panels. Each panel is 48" wide and 8' tall, connected by 15 columns 12" wide and 2 end caps 8" wide completing the two ends. The overall length of the memorial at the opening is 67' and 27 feet radius/deep at the center.

The facias of the wall are covered in 3.25" gold stars each caring the name of a fallen and the branch of the military they served in.

A podium with a plaque describing the monument is set in the center of the display as well as a realistic replica of a battlefield cross.

Display is stowed in a 8' by 20' enclosed trailer displaying the name of the monument and the Foundation.

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ANNEX F – ESCORT DETAILS:

The purpose of the escort is to provide a media event announcing the arrival of the tribute and to provide the riders an opportunity to participate in the arrival. All requirements listed below must be in place for TTAFF to participate. TTAFF will ONLY be a participant in the escort and sponsor assumes ALL responsibility for the organization and conduct of the escort.

Time: Escort will Start at: _____ AM / PM, on ____ / ____ / _____

Escort Staging area: MUST be 18 wheeler accessible and provide ample additional parking for motorcycles and other escort vehicles to line up.

Participants: Escorts MUST be open to ANY and ALL willing participants. Escorts may NOT be closed to include only certain groups, clubs, or individuals. If exclusion is observed at escort staging, TTAFF will NOT participate in the escort and will proceed to site location without the escort.

Route: Route must be made with consideration of 18 wheeler requirements to include load zoned bridges, height clearance, and tight turning radiuses.

Control: ALL escorts MUST be approved by and under the control of the appropriate law enforcement agency(s). Sponsor MUST provide escort ride captain point of contact to conduct all coordination and details.

Escort information MUST be returned to TTAFF/GSTW by 60 days before scheduled event start date. TTAFF will use this information to prepare and provide an escort flyer to be produced and distributed by the sponsor.

TTAFF will NOT facilitate or participate in any pre-escort activities (ie. Meeting anywhere prior to agreed upon escort staging location) or any post event escorts away from the site.

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